

ISP 650P

Educational Research Involving Human Subjects

PURPOSE

States procedures for ethical educational research when using human subjects.

SUMMARY

Educational research is defined as data collection and analysis that is assembled with the intent of peer review by groups or individuals outside of Clackamas Community College. Clackamas Community College understands the importance of educational research and the impact research findings have on curriculum and the human condition. Additionally, Clackamas Community College understands more broadly the history of scientific research using human subjects and recognizes the importance of ensuring ethical behavior when conducting educational research using human subjects.

PROCEDURE

1. Faculty working with outside institutions should take the following steps when planning to provide information to a partner institution as part of a research study:
 - a. Request verification from the partner institution that the research study has been approved through their Institutional Review Board (IRB) or an equivalent office. Verification can be a current IRB project number or a letter from the equivalent office indicating ethical research practices are being followed.
 - b. Contact the Office of Institutional Research to ensure that the requested data can be collected.
2. Faculty planning to conduct their own educational research that will not require any direct student contact should develop a research plan in collaboration with the Office of Institutional Research. The research plan may include:
 - a. Overview of the planned research activities
 - b. Data management and retention plan
 - c. Plan for ensuring informed consent.
3. Faculty planning to conduct their own educational research that may involve direct student contact should develop a research plan in collaboration with the Office of Institutional Research. The research plan will then be reviewed by an ad hoc IRB committee made up of a representative of the Office of Institutional Research, division dean, and a faculty member.
4. Because review of the research plan and assembling an ad hoc IRB committee may take time, work with the Office of Institutional Research well in advance of the planned start date of the research activities to ensure activities have been approved before research activities begin.

5. More information about the guiding principles of research ethics can be found by visiting the [United States Department of Health and Human Services Office for Human Research Protections website](#) and reviewing their information about the Belmont Report.

REVIEW HISTORY

ISP Committee	Adopted	[Date]
College Council	Reviewed	[Date]